

## DOE ARRA Amended Local Plan – Cover Page

Due Date                      October 30, 2009

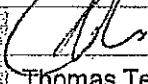
Email To                      [localplan@csd.ca.gov](mailto:localplan@csd.ca.gov)

**Contact for  
Questions**

|                |   |
|----------------|---|
| Agency Name    | Community Action Agency of Butte County, Inc.       |
| Contact Person | Rae Rush  |
| Title          | Housing & community Development Department Director |
| Phone Number   | 530.538.7534 Ext. 203                               |
| Email          | rrush@buttecaa.com                                  |

**Participation  
Acceptance**

Our agency is interested in participating in the DOE ARRA Program. We certify that we have the capacity to provide the required services within our service territory as outlined in the Local Plan.

|              |  |
|--------------|--|
| Signature    |  |
| Name         | Thomas Tenorio   |
| Title        | Executive director   |
| Phone Number | 530.538 7559 Ext.102   |
| Email        | ttenorio@buttecaa.com  |
| Date         | October 31, 2009   |

**CSD Approval**

|               |  |
|---------------|--|
| Approved by   |  |
| Approval Date |  |

## DOE ARRA Amended Local Plan

### Instructions

It is important to first read the DOE ARRA Local Plan Instructions provided as a separate document before completing this plan.

### General Plan

Describe your current progress towards your local plan goals and ramp-up to increase capacity and outreach in anticipation of receiving the DOE/ARRA Production contract.

The agency completing necessary staffing requirements.

On-going internal agency field trainings, Webinar trainings and attendance at PG&E Stockton Training Center for new staff. They include Basic Weatherization, CAS, Blower Door and Duct Testing.

Updated weatherization trainings at PG&E Stockton Training Center and Webinar trainings for agency long term staff.

Completing Vehicle purchase bid requirements for program expansion.

Tools and additional equipment procurement activities.

Continuing Television PSA's of agency weatherization programs.

Work stations, new computers, and software and office equipment obtained for program expansion.

Key staff attendance at required CSD Webinars and Teleconferencing meetings.

In reviewing the amount of your allocation, will you be able to build capacity enough to accept and spend the total amount for your entire service area?

Yes

If not, what % of the allocation can you accept?

100%

For multi-county agencies, will you have the capacity to spend funds proportionate to each county's allocation and meet the 50% threshold in each county by the required deadline?

N/A

### Outreach to Potential Clients

Describe how you will increase your outreach efforts to reach the necessary number of low-income clients needed to meet your ARRA production goals. If you are a multi-county agency, describe how this will be accomplished in each county.

The agency has developed an updated television documentary of agency weatherization program services to expand outreach and public awareness.

Department staff continues to expand outreach at local Butte County events that include parades, fairs and other charity/civic events. Agency flyers mailed are given out to interested parties. Staff will continue to monitor and replenish flyers at neighborhood/community areas such as county offices, churches, businesses

and community billboards.

Department work vehicles include agency name, telephone number, contractors state license number, and includes our SaveUEnergy logo and WEB address.

Agency WEB site will contain numerous weatherization relating promotions. We will use public promotions of our new Training Center to promote availability of services.

**Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, potential partners, marketing plans, etc...**

Step 1: Extensive marketing plan and media outreach to connect with un-served or hard to reach households.

Step 2: Outreach to educate local community and church leaders, conservation or green organizations about agency programs. Updated agency informational flyers for release and media outreach.

Step 3: Monthly program activity until term date.

- Bench marketing, measuring and examining work progress monthly to ensure objectives, mandatory contract compliances and performance.
- Conduct QA's to ensure completed work quality, field staff conduct, professionalism, work satisfaction and completeness.
- Complete pre and post inspections of required work.
- Key management staff review and examination of reports/activities to ensure continual accuracy of reporting systems and submittal time frames to CSD.
- Trainings scheduled or information sharing as needed for staff and updates of any program clarifications, changes or requirements.
- Committed communication with CSD.
- Maintaining adequate staffing levels, vehicles, equipment and tools.
- Continue bi-monthly general and safety meetings for all staff to enhance program effectiveness and safe working operations.

**Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details and participants.**

Progress and on-going activities and achievements YTD:

- Staffing level increased. Employed 14 additional staff to handle work load for DOE ARRA. Completion December 2009.
- Completed Work stations and are operational for Webinar trainings In-house In September 2009.
- Continuing television PSA's.
- Key Department staff attended CSD mandated Webinar trainings or teleconferencing meetings for reporting requirements for DOE ARRA. during summer/fall 2009.
- Field Staff trainings are on-going for Weatherization, CAS, Duct Testing and Blower Door at PG&E Stockton Training Center and also at the new

agency Energy Efficiency Training Academy (EETA). Time frame fall 2009 and winter 2009/10.

- Assessment education course work for new Assessors/Intake Field staff scheduled January 2010.
- Developed internal data bases for DOE ARRA work. Completed fall 2009.
- Filmed a documentary regarding agency WX programs for television (fall 2009) and release is anticipated spring 2010.

#### Outreach to Elected Officials

Describe how you will increase your outreach efforts to educate and possibly partner with your local elected officials. If you are a multi-county agency, describe how this will be accomplished in each county.

Outreach efforts to include:

- Extensive media and newspaper articles educating the public regarding energy conservation, theory and best practices.
- Distribution of flyers or informational pamphlets containing agency programs and how interested applicants may apply. These will be displayed at community centers, city and county offices, churches, local agencies and organizations and other charity centers and clubs.
- The agency Executive Director will contact elected officials or congressional representatives for photo opportunities and newspaper articles. Commentary will include DOE ARRA program service information and agency stories of program successes in helping low income households reduce energy usage and the lowering of their utility bills. This will generate interest and support from the community at large.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc.

- Media information and flyers distribution on-going through contract period.
- Information that is appealing and generates interest in energy home improvements and the ways and means to reduce personal household energy costs.
- Outreach mechanism to local organizations, civic groups, and others must be on-going throughout the contract period as interest will wane if not consistent, informative and extensive.
- Agency will develop and distribute flyers county wide.
- PSA's will continue.
- Agency has access to a data base of PG&E CARE households who did not receive WX services or infiltration WX services through the PG&E Energy Partners program because of propane heating service accounts.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

This is being achieved by the networking with community leaders and partnering with other organizations and agencies. Television PSA's are being broadcast every day by local network stations and radio spots are also being broadcast daily.

General interest from the public is increasing as we are receiving inquiries from the public regarding WX programs and their possible eligibility and our application process for services.

**Outreach to  
Potential  
Partners and  
Community**

Describe how you will increase your outreach efforts to educate and inform the community at large and create an environment that fosters partnerships in your local community. If you are a multi-county agency, describe how this will be accomplished in each county.

By targeting our outreach efforts to local organizations, churches, civic groups and others about agency programs will provide greater impact as they have direct and frequent contact with many disadvantaged and low-income household groups.

They will also help spread the word. This partnership will lead to referrals and maximize outreach and provide added information sharing to these vulnerable and diverse population groups and other possible eligible households.

Identify the main Action Steps required to achieve the goals above utilizing specifics such as timelines, contact people, etc.

This will be an on-going process in 2010. The agency will contact key staff within these organizations by following these action steps;

- Frequent communication with key staff within each organization for outreach and education activities about WX program services for their clientele.
- Schedule time and date for appointments.
- Provide literature and flyers for distribution.
- Meetings with key staff as necessary.
- Provide agency speakers for interested groups within an organization or its clientele.

Detail progress made in this arena with respect to actual, tangible achievements. Be specific with regards to dates, details, and participants.

- This agency has established long standing relationships with local organizations, civic groups, church leaders, charitable groups and others.
- Routinely, agency flyers and other information are left at key agency/organizations work sites by agency HCD department staff members.

- The agency has identified each agency/organization key staff members, their telephone numbers, and work addresses in order to set agenda's for outreach, trainings and information sharing. This was intensified in December 2009.

## Quality Assurance

For each question in this section, provide a comprehensive narrative on your current processes and what changes you will make to increase the oversight of program staff and subcontractors to ensure that:

Only eligible households are served and that priority will be given to vulnerable populations and those with high energy burden per DOE regulations.

The agency has its own data base of applicants that contain WX needs or energy crisis needs, income, family size, energy burden, vulnerable and diverse population groups and other information for priority.

The agency has access to a data base containing PG&E CARE qualified utility customers in Butte County.

The agency networks with local community leaders and partners with other charitable service organizations to maximize outreach in order to locate the uniformed and vulnerable population groups.

Only feasible measures are installed, all measures billed to CSD were installed, and workmanship meets CSD standards.

The agency cross trains its field staff. Long term agency staff has numerous WX certifications and we use them to train new staff before they attend training centers or any other trades or weatherization schools.

The agency has one of the highest pass rates in the PG&E Energy Partners program for years and has received many awards.

The agency has on-going routine work inspections, and the agency has employed two certified building inspectors to conduct pre and post inspections and assessment work of homes.

Agency Field Supervisors routinely conduct on-site inspections of field work for correct materials, method and if installation requirements are met. Additionally appropriateness, specifications, quality and to ensure CSD WX standards are completed for program compliance and customer satisfaction

All records meet CSD standards, billing is accurate and truthful, and reports are submitted on time.

The agency has performed well and the last CSD monitoring report (June 2009) reflected that.

Describe in detail the applicable Action Items that will need to be addressed in order to achieve compliance in the above three areas. Specify how these action items will be achieved through the concepts of who is responsible, how and when the actions will occur, and why the action is important.

Agency data base collects information regarding client eligibility, household or family demographics and need,

Agency Assessors make determinations from the approved priority plan to achieve program compliance and priority. Agency Assessors are PG&E certified Energy Specialists, and three of them are certified WX Specialists. Trainings when necessary and required for program compliance.

Scheduling of intake/assessment appointments is made and work schedules are made from priority according to the highest priority and need. This work is completed by the department marketing and scheduling divisions.

Construction Field Supervisors are cross trained in CAS testing, Blower Door, Duct Blasting and three are certified Energy Specialists (Assessor). They conduct on-going field trainings and trouble-shooting,

Their work includes pre and post work inspections, work quality of installed measures, appropriateness and completeness, adherence to program standards and reporting accuracy of field paper work..

The Production Manager monitors all production rates of Assessors and Field Staff for bench marks, quality and program compliance and goals.

The Production Manager makes arrangements for WX inventory purchases and tracking. Additionally, inventory and field purchases that meet program standards outlined in the WIS manuals. Work files are given scrutiny before invoicing and file checks for completed for omissions and errors. If errors are found the file is returned to Field Supervisors for corrections.

The Office Supervisor reviews and checks WX work files for completeness, accuracy before submission to CSD.

The Department Director oversees all operations and conducts department meetings with key program staff to ensure program compliance and accurate reporting.

#### Workforce Development

Enter the total number of in-house employees currently working in CSD weatherization and HCS programs in the following positions. Count each employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

| Position           | Total |
|--------------------|-------|
| Admin / Fiscal     | 7     |
| Program Management | 2     |
| Program Support    | 35    |
| Intake             | 5     |
| Outreach           | 2     |
| Other -            | 2     |

Enter the total number of subcontracted employees currently working in CSD weatherization and HCS programs in the following positions. Count each subcontracted employee only once. If only a portion of an employee's time is charged to the program, count that person as one.

| Position           | Total |
|--------------------|-------|
| Admin / Fiscal     | N/A   |
| Program Management | N/A   |
| Program Support    | N/A   |
| Intake             | N/A   |
| Outreach           | N/A   |
| Other -            | N/A   |

Describe your plans for building up your in-house workforce to meet the capacity needed to perform the ARRA program.

Staffing levels for DOE ARRA is completed.

The agency has created a data base that contains training requirements and updated trainings with dates of schedules and completion dates.

Describe how you will develop partnerships with local workforce investment advocates in order to achieve the objectives outlined above.

The agency has no plans to outsource but elected to hire and utilize current and recently hired agency employees.

Provide a timeline that corresponds to the above workforce development plan.

N/A



Describe your plans for building up your workforce by outsourcing to meet the capacity needed to perform the ARRA program.

The agency has no plans to outsource field work.

Describe your action plan for outsourcing, including a description of the RFO/bidding process, how interested parties will be informed of this opportunity, and provide a timeline for aligning subcontractors to provide timely delivery of services. Also describe your action plan for oversight of subcontractors.

N/A

If you are not outsourcing any of your workforces, explain why.

The agency recruited and hired new employees to accommodate work load for the DOE ARRA WX Contract work.

**Other  
Subcontracting**

Describe your plans for procuring of material goods and services from third parties, how the agency plans to inform interested parties within the local community of subcontracting opportunities, and your action plan for oversight of subcontractors.

N/A

**Vehicle &  
Equipment over  
\$5,000 per Unit**

If you are planning on charging any portion of vehicle and equipment purchases to ARRA, enter the following information related to these purchases. This will require DOE approval.

| Item            | Quantity | Est. Cost |
|-----------------|----------|-----------|
| ¾ ton Cargo Van | 2        | \$56,000  |
|                 |          |           |
|                 |          |           |
|                 |          |           |

|  |  |  |
|--|--|--|
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|  |  |  |
|  |  |  |

#### Barriers

Identify any barriers that you feel you may face in meeting the requirements of ARRA (subcontracting, workforce development, outreach & marketing, quality assurance and oversight, compliance with DOE requirements, fiscal requirements and reporting, performance).

N/A

Describe what assistance you will need from CSD.

On going communication that include updates and any program changes.

#### Attached Document Checklist

| Document  | Attached? |
|---|-----------|
| Ramp Up Schedule  | yes       |
| Field Staff Training Logs for Agency Staff & Subcontractors | yes       |
| Diagnostic Equipment Log                                    | Yes       |
| Disclosure of Findings                                      | N/A       |
| Disclosure of Legal Proceedings                             | N/A       |

#### Comments

Enter any comments you wish to make relative to the Local Plan and ARRA.

No comments at present to offer.

## DOE ARRA PRIORITY PLAN NARRATIVE

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### Outreach

Describe in narrative format the selection process for dwellings to be weatherized and the outreach methods to be utilized to assure that eligible households are made aware of the services through DOE ARRA or any similar energy-related assistance program.

Our first step is the continuation of marketing and outreach through media, and with on-going communication with local community groups and church leaders, local government leaders and key staff located in county/city sites. Applications and agency literature will be left for distribution.

The agency will mail applications for service to all interested or referral applicants. We also have access to all Butte County CARE utility customers through a PG&E data base supplied by PG&E.

All completed applications will be entered in our data base to establish priority for service.

Those utility customers who have propane heat and who have no previous WX under a state program or ineligible for the PG&E Energy Partners WX will be contacted and reviewed for priority for DOE ARRA.

The agency will use the priority plan approved by CSD to establish the level of priority for service. Those applicants who have a Priority One will be served first based upon immediate need. Intake and Assessment appointment are scheduled at the convenience of the applicant. Income documentation and utility bills are requested at time of interview.

### Reweathering on

Describe in narrative format your selection process to ensure compliance with the DOE ARRA Reweathering Policy when providing services to dwellings previously weatherized from September 30, 1994 and earlier.

The agency will adhere to the CSD approved DOE ARRA priority plan for Butte County. The agency will access its own data base of weatherized units and CSD for validation of any previous service..

Our agency is targeting un-weatherized homes of PG&E utility customers and those who have Propane heat but did not receive WX infiltration measures or those households having not received any WX service.

If the applicant meets a Priority One but had previous weatherization they will be referred to LIHEAP or PG&E and re-evaluated for priority and service. If the client reports an inoperable or unsafe gas FAU or kitchen gas stove they will be referred to LIHEAP for WX and ECIP for testing and determination for service.

## Client Education

Describe in narrative format a description of how your client education services will be provided to include needs assessments, budget education/counseling, energy conservation and weatherization measures education. Describe how your activities are designed to target households that have not been previously serviced under a LIHEAP or DOE Weatherization program.

Agency Intake/Assessors are certified through PG&E Stockton Training Center and will be utilized for client education purposes of DOE ARRA. The agency will schedule additional training at our training center for DOE ARRA and LIHEAP weatherization measure education classes soon in 2010.

The home assessment work will be performed by a long term agency employee with the following certifications: Weatherization Specialist, Duct Testing and Blower Door and Health & Safety including Lead and Asbestos Trainings..

Additionally each home is being inspected pre and post by a licensed CSLB licensed Building Inspector employed with the agency.

The agency will utilize its own client data base and also access CSD of completed LIHEAP or DOE weatherized households to determine previous service. The agency also has a data base of applicants requesting service with no previous weatherization work. The agency will access our data base of PG&E CARE customers having propane heating and not eligible for program infiltration weatherization measures. Most only received light bulbs and possibly a new refrigerator.

Home energy audits and intake services are performed at each home, and the education to each applicant is specialized and tailored according to individual or household budget needs, energy source and dwelling conditions.

If a non-operational gas stove or FAU is reported, the agency will complete a scheduled visit to the home for determination and service and if found, be referred to LIHEAP and ECIP for all work. Some units may be referred to the PG&E Energy Partners program.

## Training and Technical Assistance

Describe in narrative format a description of how you will provide Training and Technical Assistance to your administrative and program staff.

All current HCDD program staff has received basic WX training. The HCD Department Director and Production Manager are long term employees (25 years) and have numerous WX trainings.

Some of these are Energy Specialist (Education), WX Specialist, CHEERS and NEAT Auditors certifications and others. The Program Director is a B licensed Building Contractor for over 22 years and an RME for the agency. Administrative staff and HCDD program staff has attended WX Webinars, Davis Bacon and Prevailing Wage Webinars, also sat in on CSD teleconferencing trainings on DOE ARRA.

Long term staff has been attending updated Webinars trainings in Basic

Weatherization, Blower Door, Health & Safety, Duct Blaster, and Lead Abatement.

As CSD new DOE ARRA program trainings are offered in 2010, the agency will have department and administrative staff in attendance.

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**Leveraging**

Describe in narrative format how you will leverage DOE ARRA funds with other available program funds and how much leveraging you plan on coordinating.

No leveraging of programs.

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State of California  
Department of Community Services and Development  
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF  
Administration, Training & Technical Assistance, and Health & Safety

| County/Service Area  | A                           |                          |                         |                                | B                             |                          |                         |                                | C                           |                          |                         |                                | D                             |                          |                         |                                |
|--|-----------------------------|--------------------------|-------------------------|--------------------------------|-------------------------------|--------------------------|-------------------------|--------------------------------|-----------------------------|--------------------------|-------------------------|--------------------------------|-------------------------------|--------------------------|-------------------------|--------------------------------|
|  | 100%<br>Total<br>Allocation | Allowable<br>Admin<br>5% | Allowable<br>T&TA<br>6% | Allowable<br>H&S<br>(48%)(25%) | 50%<br>of Total<br>Allocation | Allowable<br>Admin<br>5% | Allowable<br>T&TA<br>6% | Allowable<br>H&S<br>(48%)(25%) | 100%<br>Total<br>Allocation | Allowable<br>Admin<br>5% | Allowable<br>T&TA<br>6% | Allowable<br>H&S<br>(48%)(25%) | 50%<br>of Total<br>Allocation | Allowable<br>Admin<br>5% | Allowable<br>T&TA<br>6% | Allowable<br>H&S<br>(48%)(25%) |
| Alameda Co.  | 757,496                     | 37,875                   | 48,056                  | 167,891                        | 378,748                       | 18,937                   | 24,028                  | 83,946                         | 3,900,107                   | 195,005                  | 247,424                 | 864,420                        | 1,950,054                     | 97,503                   | 123,712                 | 432,210                        |
| 1 Area A - City of Berkeley                                      |                             |                          |                         |                                |                               |                          |                         |                                | 251,099                     | 12,555                   | 15,930                  | 55,654                         | 125,550                       | 6,278                    | 7,965                   | 27,827                         |
| 2 Area B - Spectrum Community Services, Inc.                     |                             |                          |                         |                                |                               |                          |                         |                                | 435,089                     | 21,754                   | 27,602                  | 96,433                         | 217,545                       | 10,877                   | 13,801                  | 48,217                         |
| 3 Amador-Tuolumne Service Area - Amador-Tuolumne CAA             |                             |                          |                         |                                |                               |                          |                         |                                | 442,235                     | 22,112                   | 28,056                  | 98,017                         | 221,118                       | 11,056                   | 14,028                  | 49,009                         |
| Amador   |                             |                          |                         |                                |                               |                          |                         |                                | 1,128,423                   | 56,421                   | 71,588                  | 268,001                        | 564,213                       | 28,211                   | 35,794                  | 125,052                        |
| Calaveras  |                             |                          |                         |                                |                               |                          |                         |                                | 1,980,267                   | 98,013                   | 125,629                 | 438,906                        | 990,134                       | 49,507                   | 62,815                  | 219,453                        |
| Tuolumne   |                             |                          |                         |                                |                               |                          |                         |                                | 181,461                     | 9,073                    | 11,512                  | 40,219                         | 90,731                        | 4,537                    | 5,756                   | 20,110                         |
| Service Area Total   |                             |                          |                         |                                |                               |                          |                         |                                | 252,513                     | 12,626                   | 16,020                  | 55,967                         | 126,257                       | 6,313                    | 8,010                   | 27,984                         |
| 4 Butte Co. - CAA of Butte County, Inc.                          |                             |                          |                         |                                |                               |                          |                         |                                | 177,010                     | 8,851                    | 11,230                  | 39,232                         | 88,505                        | 4,425                    | 5,615                   | 19,616                         |
| 5 Colusa Service Area - Glenn Co. Human Resource Agency          |                             |                          |                         |                                |                               |                          |                         |                                | 610,984                     | 30,550                   | 38,762                  | 135,418                        | 305,493                       | 15,275                   | 19,381                  | 67,709                         |
| Glenn  |                             |                          |                         |                                |                               |                          |                         |                                | 3,379,410                   | 168,971                  | 214,391                 | 749,012                        | 1,689,705                     | 84,485                   | 107,196                 | 374,506                        |
| Trinity  |                             |                          |                         |                                |                               |                          |                         |                                | 359,723                     | 17,986                   | 22,821                  | 79,729                         | 179,862                       | 8,993                    | 11,411                  | 39,865                         |
| Service Area Total   |                             |                          |                         |                                |                               |                          |                         |                                | 39,219                      | 1,961                    | 2,488                   | 8,693                          | 19,610                        | 981                      | 1,244                   | 4,346                          |
| 6 Contra Costa Co. - Contra Costa Employment & Human Services    |                             |                          |                         |                                |                               |                          |                         |                                | 1,479,624                   | 73,981                   | 93,868                  | 327,944                        | 739,812                       | 36,991                   | 46,934                  | 163,972                        |
| 7 Del Norte Co. - Del Norte Senior Center                        |                             |                          |                         |                                |                               |                          |                         |                                | 1,518,843                   | 75,942                   | 96,356                  | 336,636                        | 759,422                       | 37,972                   | 48,178                  | 168,318                        |
| 8 El Dorado Service Area - El Dorado Co. Dept. of Human Services |                             |                          |                         |                                |                               |                          |                         |                                | 8,218,077                   | 410,904                  | 521,358                 | 1,821,454                      | 4,109,039                     | 205,452                  | 260,679                 | 910,727                        |
| Alpine   |                             |                          |                         |                                |                               |                          |                         |                                | 1,576,020                   | 78,801                   | 99,983                  | 349,309                        | 788,010                       | 39,401                   | 49,992                  | 174,654                        |
| El Dorado  |                             |                          |                         |                                |                               |                          |                         |                                | 744,274                     | 37,214                   | 47,217                  | 164,961                        | 372,137                       | 18,607                   | 23,608                  | 82,480                         |
| Service Area Total   |                             |                          |                         |                                |                               |                          |                         |                                | 4,628,289                   | 231,414                  | 293,621                 | 1,025,814                      | 2,314,145                     | 115,707                  | 146,810                 | 512,907                        |
| 9 Fresno Co. - Fresno Co. EOC                                    |                             |                          |                         |                                |                               |                          |                         |                                | 5,372,563                   | 268,628                  | 340,838                 | 1,190,774                      | 2,686,282                     | 134,314                  | 170,419                 | 595,387                        |
| 10 Humboldt Co. - Redwood CAA                                    |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| 11 Imperial Service Area - Campeonos Unidos, Inc.                |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Imperial   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| San Diego - Area A   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Service Area Total   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| 12 Inyo Service Area - IMACA, Inc.                               |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Inyo   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Mono   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Service Area Total   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| 13 Kern Co. - CAP of Kern  |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| 14 Kings Co. - Kings Community Action Organization, Inc.         |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| 15 Lake Service Area - North Coast Energy Services               |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Lake   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Marin  |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Mendocino  |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Napa   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Solano   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Sonoma   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Yolo   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| Service Area Total   |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
| 16 Lassen Co. - Lassen Economic Development Corporation          |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |
|  |                             |                          |                         |                                |                               |                          |                         |                                |                             |                          |                         |                                |                               |                          |                         |                                |

State of California  
Department of Community Services and Development  
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF  
Administration, Training & Technical Assistance, and Health & Safety

| County/Service Area  | A                           |                          |                         |                                 | B                             |                          |                         |                                 | C                           |                          |                         |                                 | D                             |                          |                         |                                 |
|--|-----------------------------|--------------------------|-------------------------|---------------------------------|-------------------------------|--------------------------|-------------------------|---------------------------------|-----------------------------|--------------------------|-------------------------|---------------------------------|-------------------------------|--------------------------|-------------------------|---------------------------------|
|  | 100%<br>Total<br>Allocation | Allowable<br>Admin<br>5% | Allowable<br>T&TA<br>6% | Allowable<br>H&S<br>(A-B+C)*25% | 50%<br>of Total<br>Allocation | Allowable<br>Admin<br>5% | Allowable<br>T&TA<br>6% | Allowable<br>H&S<br>(A-B+C)*25% | 100%<br>Total<br>Allocation | Allowable<br>Admin<br>5% | Allowable<br>T&TA<br>6% | Allowable<br>H&S<br>(A-B+C)*25% | 50%<br>of Total<br>Allocation | Allowable<br>Admin<br>5% | Allowable<br>T&TA<br>6% | Allowable<br>H&S<br>(A-B+C)*25% |
| Los Angeles Co.  | 9,337,892                   | 466,895                  | 592,400                 | 2,069,649                       | 4,668,946                     | 233,447                  | 296,200                 | 1,034,825                       |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 17 Area A - CES  | 10,356,556                  | 517,828                  | 657,026                 | 2,295,426                       | 5,178,264                     | 258,913                  | 328,510                 | 1,147,710                       |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 18 Area B - Maravilla  | 7,055,536                   | 352,777                  | 447,606                 | 1,563,788                       | 3,527,768                     | 176,388                  | 223,803                 | 781,894                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 19 Area C - PACE   |                             |                          |                         |                                 |                               |                          |                         |                                 |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 20 Area D (To be divided among CES, Maravilla & PACE)                |                             |                          |                         |                                 |                               |                          |                         |                                 |                             |                          |                         |                                 |                               |                          |                         |                                 |
| CES (Interim)  | 3,699,611                   | 184,981                  | 234,705                 | 819,981                         | 1,849,806                     | 92,490                   | 117,352                 | 409,991                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Maravilla (Interim)  | 3,869,306                   | 193,465                  | 245,470                 | 857,593                         | 1,934,653                     | 96,733                   | 122,735                 | 428,796                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| PACE (Interim)   | 3,920,183                   | 196,009                  | 248,698                 | 868,869                         | 1,960,092                     | 98,005                   | 124,349                 | 434,435                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Service Area Total   | 11,489,100                  | 574,455                  | 728,873                 | 2,546,443                       | 5,744,551                     | 287,228                  | 364,436                 | 1,273,222                       |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 21 Mariposa Co. - Mariposa Co. Dept. of Human Services               | 291,840                     | 14,592                   | 18,514                  | 64,684                          | 145,920                       | 7,296                    | 9,257                   | 32,342                          |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 22 Merced Service Area - Merced Co. CAA                              | 1,330,406                   | 66,520                   | 84,402                  | 294,871                         | 665,203                       | 33,260                   | 42,201                  | 147,436                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Madera   | 1,893,611                   | 94,681                   | 120,131                 | 419,700                         | 946,806                       | 47,340                   | 60,066                  | 209,850                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Merced   | 3,224,017                   | 161,201                  | 204,533                 | 714,571                         | 1,612,009                     | 80,600                   | 102,267                 | 357,286                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Service Area Total   | 210,974                     | 10,549                   | 13,384                  | 46,760                          | 105,487                       | 5,274                    | 6,692                   | 23,380                          |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 23 Modoc Co. - Redwood CAA   | 975,734                     | 48,787                   | 61,901                  | 216,262                         | 487,867                       | 24,393                   | 30,950                  | 108,131                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 24 Nevada Co. - Nevada Co. Dept. of Housing & Community Services     | 6,020,487                   | 301,024                  | 381,942                 | 1,334,380                       | 3,010,244                     | 150,512                  | 190,971                 | 667,190                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 25 Orange Co. - CAP of Orange Co.                                    | 1,001,264                   | 50,063                   | 63,521                  | 221,920                         | 500,632                       | 25,032                   | 31,760                  | 110,960                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 26 Placer Co. - Project Go, Inc.                                     |                             |                          |                         |                                 |                               |                          |                         |                                 |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 27 Plumas Service Area - Plumas Co. CDC                              | 340,306                     | 17,015                   | 21,589                  | 75,426                          | 170,153                       | 8,508                    | 10,795                  | 37,713                          |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Plumas   | 50,350                      | 2,518                    | 3,194                   | 11,160                          | 25,175                        | 1,259                    | 1,597                   | 5,580                           |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Sierra   | 390,656                     | 19,533                   | 24,783                  | 86,585                          | 195,328                       | 9,767                    | 12,392                  | 43,292                          |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Service Area Total   | 7,639,783                   | 381,989                  | 484,671                 | 1,693,281                       | 3,819,892                     | 190,985                  | 242,336                 | 846,640                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 28 Riverside Co. - CAP of Riverside Co.                              | 6,553,933                   | 327,697                  | 415,784                 | 1,452,613                       | 3,276,967                     | 163,848                  | 207,892                 | 726,307                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 29 Sacramento Service Area - CRP, Inc.                               | 639,238                     | 31,962                   | 40,554                  | 141,681                         | 319,619                       | 15,981                   | 20,277                  | 70,840                          |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Sacramento   | 656,941                     | 32,847                   | 41,677                  | 145,604                         | 328,471                       | 16,424                   | 20,838                  | 72,802                          |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Sutter   | 7,850,112                   | 392,506                  | 498,015                 | 1,739,898                       | 3,925,057                     | 196,253                  | 249,007                 | 869,949                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Yuba   | 8,985,030                   | 449,252                  | 570,014                 | 1,991,441                       | 4,492,515                     | 224,628                  | 285,007                 | 989,721                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Service Area Total   | 2,492,928                   | 124,646                  | 158,152                 | 552,533                         | 1,246,464                     | 62,323                   | 79,076                  | 276,266                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 30 San Bernardino Co. - CAP of San Bernardino Co.                    | 2,592,106                   | 129,605                  | 164,444                 | 574,514                         | 1,296,053                     | 64,803                   | 82,222                  | 287,257                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 31 San Diego Co. - Area B - MAAC                                     | 4,215,022                   | 210,751                  | 267,403                 | 934,217                         | 2,107,511                     | 105,376                  | 133,701                 | 467,109                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 32 San Francisco Co. - EOC of San Francisco                          | 1,131,126                   | 56,556                   | 71,759                  | 250,703                         | 565,563                       | 28,278                   | 35,880                  | 125,351                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 33 San Joaquin Co. - Dept. of Aging, Children's & Community Services | 1,803,884                   | 90,193                   | 114,438                 | 399,808                         | 901,932                       | 45,097                   | 57,219                  | 199,904                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 34 San Luis Obispo - EOC of San Luis Obispo Co.                      | 1,760,163                   | 88,006                   | 111,665                 | 390,123                         | 880,082                       | 44,004                   | 55,833                  | 195,061                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 35 San Mateo - CAA of San Mateo Co., Inc.                            |                             |                          |                         |                                 |                               |                          |                         |                                 |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 36 Santa Barbara Co. - CAC of Santa Barbara Co.                      |                             |                          |                         |                                 |                               |                          |                         |                                 |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Santa Clara County   | 3,973,276                   | 198,664                  | 252,066                 | 880,637                         | 1,986,638                     | 99,332                   | 126,033                 | 440,318                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 37 Northern Area - CAA of San Mateo Co., Inc. (Interim)              | 247,328                     | 12,366                   | 15,691                  | 54,818                          | 123,664                       | 6,183                    | 7,845                   | 27,409                          |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 38 Southern Area - Central Coast Energy Services (Interim)           | 2,134,291                   | 106,715                  | 135,400                 | 473,044                         | 1,067,146                     | 53,357                   | 67,700                  | 236,522                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| 39 Santa Cruz Service Area - Central Coast Energy Services           | 226,862                     | 11,343                   | 14,392                  | 50,282                          | 113,431                       | 5,672                    | 7,196                   | 25,141                          |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Monterey   | 1,352,536                   | 67,627                   | 85,805                  | 299,776                         | 676,268                       | 33,813                   | 42,903                  | 149,888                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Santa Cruz   | 3,713,689                   | 185,685                  | 235,597                 | 823,102                         | 1,856,845                     | 92,842                   | 117,799                 | 411,551                         |                             |                          |                         |                                 |                               |                          |                         |                                 |
| Service Area Total   |                             |                          |                         |                                 |                               |                          |                         |                                 |                             |                          |                         |                                 |                               |                          |                         |                                 |



State of California  
Department of Community Services and Development  
DRAFT Example of FY 2009 ARRA Stimulus DOE Allocation Using Pure 3FF  
Administration, Training & Technical Assistance, and Health & Safety

| County/Service Area                                    | A             |                          | B                       |                                | C               |                          | D                       |                                |
|--|---------------|--------------------------|-------------------------|--------------------------------|-----------------|--------------------------|-------------------------|--------------------------------|
|  | 100%<br>Total | Allowable<br>Admin<br>5% | Allowable<br>T&TA<br>6% | Allowable<br>H&S<br>(A-B-C)25% | 50%<br>of Total | Allowable<br>Admin<br>5% | Allowable<br>T&TA<br>6% | Allowable<br>H&S<br>(A-B-C)25% |
| 40 Shasta/Tehama Service Area - SHHP, Inc.             | 1,878,631     | 93,932                   | 119,181                 | 416,380                        | 939,316         | 46,966                   | 59,591                  | 208,190                        |
| Shasta   | 775,999       | 38,800                   | 49,230                  | 171,992                        | 388,000         | 19,400                   | 24,615                  | 85,996                         |
| Tehama   | 2,654,630     | 132,732                  | 168,411                 | 588,372                        | 1,327,316       | 66,566                   | 84,206                  | 294,186                        |
| Service Area Total                                     | 1,281,164     | 64,058                   | 81,278                  | 283,957                        | 640,582         | 32,029                   | 40,639                  | 141,979                        |
| 41 Siskiyou Co. - Great Northern Corporation           | 2,782,846     | 139,142                  | 176,545                 | 616,790                        | 1,391,423       | 69,571                   | 88,272                  | 308,395                        |
| 42 Stanislaus Co. - CVOC, Inc.                         | 4,112,752     | 205,638                  | 260,915                 | 911,550                        | 2,056,376       | 102,819                  | 130,457                 | 455,775                        |
| 43 Tulare Co. - CSET, Inc.                             | 2,000,661     | 100,033                  | 126,923                 | 443,426                        | 1,000,331       | 50,017                   | 63,461                  | 221,713                        |
| 44 Ventura Co. - Community Action of Ventura Co., Inc. |               |                          |                         |                                |                 |                          |                         |                                |
| TOTALS   | 153,759,804   | 7,687,990                | 9,754,588               | 34,079,307                     | 76,879,902      | 3,843,999                | 4,877,294               | 17,039,652                     |



(2009 DOE WAP AMENDMENT 2)

## RAMP UP SCHEDULE

2009 2010 2011 2012

[illegible]

**EXHIBIT B**  
(Standard Agreement)

(2009 DOE WAP AMENDMENT 2)

**RAMP UP SCHEDULE**

Agency: **Community Action Agency of Butte County**

| RAMP UP SCHEDULE                                |       |            |              |            |            |            |              |            |            |            |              |            |
|---|-------|------------|--------------|------------|------------|------------|--------------|------------|------------|------------|--------------|------------|
| (Standard Agreement)                            |       |            |              |            |            |            |              |            |            |            |              |            |
| Agency: Community Action Agency of Butte County |       | 2009       |              |            | 2010       |            |              | 2011       |            |            | 2012         |            |
| Total   |       | 14         | 0            | 8          | 4          | 2          | 0            | 0          | 0          | 0          | 0            | 0          |
| Job Creation - Subcontractors                   | Total | 7/1 - 9/30 | 10/1 - 12/31 | 1/1 - 3/31 | 4/1 - 6/30 | 7/1 - 9/30 | 10/1 - 12/31 | 1/1 - 3/31 | 4/1 - 6/30 | 7/1 - 9/30 | 10/1 - 12/31 | 1/1 - 3/31 |
| Basic Weatherization                            |       | 0          |              |            |            |            |              |            |            |            |              |            |
| Specialty                                       |       | 0          |              |            |            |            |              |            |            |            |              |            |
| Other -   |       | 0          |              |            |            |            |              |            |            |            |              |            |
| Other -   |       | 0          |              |            |            |            |              |            |            |            |              |            |
| Total   |       | 0          | 0            | 0          | 0          | 0          | 0            | 0          | 0          | 0          | 0            | 0          |
| Vehicle & Equipment Purchases                   | Total | 7/1 - 9/30 | 10/1 - 12/31 | 1/1 - 3/31 | 4/1 - 6/30 | 7/1 - 9/30 | 10/1 - 12/31 | 1/1 - 3/31 | 4/1 - 6/30 | 7/1 - 9/30 | 10/1 - 12/31 | 1/1 - 3/31 |
| Vehicles  |       | 2          |              |            |            |            |              |            |            |            |              |            |
| Equipment - Infrared Camera                     |       | 1          |              |            |            |            |              |            |            |            |              |            |
| Equipment -                                     |       | 0          |              |            |            |            |              |            |            |            |              |            |
| Equipment -                                     |       | 0          |              |            |            |            |              |            |            |            |              |            |
| Equipment -                                     |       | 0          |              |            |            |            |              |            |            |            |              |            |
| Total   |       | 3          | 0            | 0          | 0          | 2          | 0            | 0          | 0          | 0          | 0            | 0          |

Comments:

**Instructions**

- These schedules replace all previous ones submitted as part of the DOE ARRA Local Plan.
- CSD will be reviewing the aggregate totals on a statewide basis to determine if the State will attain the 30% of estimated completed dwellings by 9/30/10.
- If agency can not forecast any activity in the 3rd quarter (Jan - Mar 2010), specific reasons must be given in the comments section above. Please bear in mind that DOE and the administration have expressed that they want states to spend out as quickly as possible and that each agency should put their best estimate forward.
- Base estimates for unit production on current DOE measures, reimbursement rates and historical data.
- The formulas for calculating the average cost per unit and the health and safety measure maximum are included in this addendum.

**Expenditures by County -**

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the percentage of funds you plan to expend by the end of each quarter.

**Unit Production By County -**

- Enter the name of each county in your service territory on separate lines.
- For each county, enter the number of units you plan to complete by the end of each quarter.

**Job Creations - Agency -**

- Enter the number of employees by category that you estimate will be hired each quarter.

EXHIBIT B  
(Standard Agreement)

(2009 DOE WAP AMENDMENT 2)

RAMP UP SCHEDULE

Agency: Community Action Agency of Butte County

- Categories - If a new hire fits into more than one category, count the person only once. Place them in the category that requires the most training per the proposed training coursework in the instructions.

Job Creations - Subcontractors

- Enter the estimated number of jobs that will be created by contracting with subcontractors for both basic wx and specialty work.  
- To help determine the number of jobs, base your estimate as if you were doing a direct hire rather than subcontracting.

Vehicle & Equipment Purchases over \$5,000 per Unit

- Enter the quantity of vehicles and equipment in the quarter you are planning to make the purchases even if only a portion of the purchase will be charged to ARRA.

Note: Although this sheet is protected, there is no password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotected Sheet.

| 2009 | 2010 | 2011 | 2012 |
|------|------|------|------|
|------|------|------|------|

**Blower Doors & Duct Blasters -**

- Date Gauge Last Sent to Manufacturer? - Enter the date that the gauge was last sent to the manufacturer for any reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

**Future Purchases -**

- Be certain to answer this question after each type of equipment. This will help CSD in negotiating some bulk purchase rates.

**Note:** Add more lines when necessary. The form is protected without a password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

## Page 1 of 3

Subcontractor Name:

| Employee Name              | Hire Date |               | Basic Wx | CAS      | Blower Door | Duct Blaster | Environ Hazard | Lead-Safe Wx | HLD Lead-Safe Wx | Performs Unit Assessments? |
|----------------------------|-----------|---------------|----------|----------|-------------|--------------|----------------|--------------|------------------|----------------------------|
| Field Supervision          |           |               |          |          |             |              |                |              |                  |                            |
| Cheyenne Boesen            | 09/08/04  | Training Date | 01/01/05 | 01/01/05 | 01/10/05    | 01/10/05     |                |              |                  | X                          |
|                            |           | Provider      | in house | in house | in house    | in house     |                |              |                  |                            |
|                            |           | Training Date | 01/01/00 | 01/01/00 | 01/01/00    | 01/01/00     | 10/08/09       | 10/08/09     |                  |                            |
| John Jackson               | 01/20/92  | Provider      | in house | in house | in house    | in house     | On Line        | On Line      |                  | X                          |
|                            |           | Training Date | 01/01/03 | 01/02/03 | 01/10/03    | 01/11/03     |                |              |                  |                            |
|                            |           | Provider      | in house | in house | in house    | in house     |                |              |                  |                            |
| Chris Glenn                | 10/04/02  |               |          |          |             |              |                |              |                  | X                          |
| Assessors / Inspectors     |           |               |          |          |             |              |                |              |                  |                            |
|                            |           | Training Date |          |          |             |              |                |              |                  |                            |
|                            |           | Provider      |          |          |             |              |                |              |                  |                            |
|                            |           | Training Date |          |          |             |              |                |              |                  |                            |
|                            |           | Provider      |          |          |             |              |                |              |                  |                            |
|                            |           | Training Date |          |          |             |              |                |              |                  |                            |
|                            |           | Provider      |          |          |             |              |                |              |                  |                            |
| Crew Leaders (Journeyman)  |           |               |          |          |             |              |                |              |                  |                            |
| Joe Battaglia              | 02/17/09  | Training Date | 09/01/09 | 09/01/09 | 09/10/09    | 09/10/09     | 10/06/09       | 10/06/09     |                  |                            |
|                            |           | Provider      | In House | In House | In House    | In House     | On Line        | On Line      |                  |                            |
|                            |           | Training Date | 09/01/09 | 09/01/09 | 09/10/09    | 09/10/09     |                | 12/11/09     |                  |                            |
| William Brady              | 03/30/09  | Provider      | In House | In House | In House    | In House     |                | On Line      |                  |                            |
|                            |           | Training Date | 01/01/00 | 01/01/00 | 01/01/00    | 01/01/00     |                | 09/10/09     |                  |                            |
|                            |           | Provider      | In House | In House | In House    | In House     |                |              |                  |                            |
| Yarnell                    | 07/31/00  | Training Date | 01/01/00 | 01/01/00 | 01/01/00    | 01/01/00     |                | On Line      |                  |                            |
|                            |           | Provider      | In House | In House | In House    | In House     |                |              |                  |                            |
|                            |           | Training Date | 01/01/03 | 01/01/03 | 01/10/03    | 01/10/03     |                |              |                  |                            |
| Aaron Jones                | 08/01/01  | Provider      | In House | In House | In House    | In House     |                |              |                  |                            |
|                            |           | Training Date | 02/01/04 | 02/01/04 | 02/01/09    | 02/01/09     |                |              |                  |                            |
|                            |           | Provider      | In House | In House | In House    | In House     |                |              |                  |                            |
| Jeremmy Blumliem           | 08/18/03  | Training Date | 02/01/04 | 02/01/04 | 02/01/09    | 02/01/09     |                |              |                  |                            |
|                            |           | Provider      | In House | In House | In House    | In House     |                |              |                  |                            |
|                            |           |               |          |          |             |              |                |              |                  |                            |
| Crew Members (Apprentices) |           |               |          |          |             |              |                |              |                  |                            |

| Employee Name     | Hire Date |               |  | Basic Wx | CAS      | Blower Door | Duct Blaster | Environ Hazard | Lead-Safe Wx | HUD Lead-Safe Wx | Performs Unit Assessments? |
|-------------------|-----------|---------------|--|----------|----------|-------------|--------------|----------------|--------------|------------------|----------------------------|
| William Rodriguez | 03/25/08  | Training Date |  | 09/01/09 | 09/01/09 | 09/10/09    | 09/10/09     |                |              |                  |                            |
|                   |           | Provider      |  | In House | In House | In House    | In House     |                |              |                  |                            |
| Ryan Wilson       | 03/25/09  | Training Date |  | 09/01/09 | 09/01/09 | 09/10/09    | 09/10/09     |                |              |                  |                            |
|                   |           | Provider      |  | In House | In House | In House    | In House     |                |              |                  |                            |
| Shannon Bass      | 07/27/09  | Training Date |  | 09/01/09 | 09/01/09 | 09/11/09    | 09/11/09     |                |              |                  |                            |
|                   |           | Provider      |  | In House | In House | In House    | In House     |                |              |                  |                            |
| Trandon Lazard    | 07/27/09  | Training Date |  | 09/01/09 | 09/01/09 | 09/11/09    | 09/11/09     |                |              |                  |                            |
|                   |           | Provider      |  | In House | In House | In House    | In House     |                |              |                  |                            |
| Todd Rose         | 08/03/09  | Training Date |  | 09/01/09 | 09/01/09 | 09/11/09    | 09/11/09     |                |              |                  |                            |
|                   |           | Provider      |  | In House | In House | In House    | In House     |                |              |                  |                            |
| Damon Wilson      | 02/02/09  | Training Date |  | 09/01/09 | 09/01/09 | 09/11/09    | 09/11/09     |                |              |                  |                            |
|                   |           | Provider      |  | In House | In House | In House    | In House     |                |              |                  |                            |
| Russell Shortman  | 07/27/09  | Training Date |  | 09/01/09 | 09/01/09 | 09/11/09    | 09/11/09     |                |              |                  |                            |
|                   |           | Provider      |  | In House | In House | In House    | In House     |                |              |                  |                            |

#### Instructions

Complete this form for your agency and include all current weatherization and HCS employees who work on CSD programs.  
 Complete a separate form for each subcontractor who currently performs basic weatherization services for your agency. Do not complete a form for subcontractors who are CSD service providers.

Categorize employees by their primary job function. Count each part-time employee as one.

Provider key -

- Please use one of the following choices when entering a provider.

| Use      | For   |
|----------|---|
| STC      | PG&E Energy Training Center in Stockton           |
| SB       | San Bernardino Energy Training Center             |
| In-house | Provided at the agency by another agency employee |
| Onsite   | Onsite training provided by RHA                   |
| Other    | Any other type of provider not listed             |

#### Performs Unit Assessments? -

- Place an X by any employee who performs assessments you consider to be the primary assessment of the dwelling.



| Employee Name | Hire Date |  | Basic Wx | CAS | Blower Door | Duct Blaster | Environ Hazard | Lead-Safe Wx | HUD Lead-Safe Wx | Performs Unit Assessments? |
|---------------|-----------|--|----------|-----|-------------|--------------|----------------|--------------|------------------|----------------------------|
|---------------|-----------|--|----------|-----|-------------|--------------|----------------|--------------|------------------|----------------------------|

Note: Add more lines when necessary. The form is protected without a password. To remove the protection, go to Tools, choose Protection and lastly choose Unprotect Sheet.

# DIAGNOSTIC EQUIPMENT LOG

Agency:

Community Action Agency of Butte County

Subcontractor:

| Make / Model  | Probe Extension Present?   | Analyzer Acquisition Date                           | Analyzer General Condition | Date Analyzer Last Sent to Manufacturer? |                            |                                       |
|---|--|---|----------------------------|--|----------------------------|---------------------------------------|
| CO Analyzers  |  |   |                            |  |                            |                                       |
| Frite Tech 24-7236  | yes  |   | good                       | 10/20/09                                 |                            |                                       |
| Frite Tech 24-7269  | yes  |   | fair                       | 10/20/09                                 |                            |                                       |
| Frite Tech 24-7236  | yes  |   | good                       | 09/04/09                                 |                            |                                       |
| Frite Tech 24-7269  | yes  |   | poor                       | 09/04/09                                 |                            |                                       |
| Frite Tech 24-7269  | yes  |   | poor                       | 04/09/09                                 |                            |                                       |
|   |  |   |                            |  |                            |                                       |
|   |  |   |                            |  |                            |                                       |
|   |  |   |                            |  |                            |                                       |
|   |  |   |                            |  |                            |                                       |
| How many additional CO analyzers will you be purchasing for ARRA? |  |   |                            |  |                            |                                       |
| 3   |  |   |                            |  |                            |                                       |
| Blower Make / Model Number / Color                                | Acquisition Date (or date updated whichever is later) of Blower Door (excluding gauge) | General Condition of Blower/Frame/ Panel/Controller | Gauge Make / Model / Type  | Acquisition Date of Gauge                | General Condition of Gauge | Date Gauge Last Sent to Manufacturer? |
| Blower Doors  |  |   |                            |  |                            |                                       |
| Minneapolis 3217- White   | Unknown  | Poor  | Analog                     | Unknown                                  | Poor                       | 04/13/09                              |
| Minneapolis 3349- White   | Unknown  | Poor  | Analog                     | Unknown                                  | Poor                       | 04/13/09                              |
| Minneapolis 3359- Black   | Unknown  | Poor  | DG-3/                      | Unknown                                  | Fair                       | 04/13/09                              |
| Minneapolis 9912- Black   | Unknown  | Fair  | DG-700/                    | Unknown                                  | Good                       | 04/13/09                              |
| Minneapolis 9911- Black   | Unknown  | Fair  | DG-700/                    | Unknown                                  | Good                       | 04/13/09                              |
| Minneapolis 13011- Black  | Unknown  | Good  | DG-700/                    | 04/13/09                                 | Good                       | 04/13/09                              |
| Minneapolis 9358- Black   | Unknown  | Fair  | DG-700/                    | Unknown                                  | Good                       | 04/13/09                              |
| Minneapolis 13010- Black  | Unknown  | Good  | DG-700/                    | Unknown                                  | Good                       | 04/13/09                              |

| How many additional blower doors will you be purchasing for ARRA?  |   |   |                              |                              |                                  |   |
|--|---|---|------------------------------|------------------------------|----------------------------------|---|
| 2  |   |   |                              |                              |                                  |   |
| Blower Make / Model Number / Color                                 | Acquisition Date<br>(or date updated<br>whichever is later)<br>of Duct Blaster<br>(excluding gauge) | General Condition<br>of Duct Blaster<br>(excluding gauge) | Gauge Make / Model /<br>Type | Acquisition<br>Date of Gauge | General<br>Condition of<br>Gauge | Date Gauge<br>Last Sent to<br>Manufacturer? |
| <b>Duct Blasters</b>   |   |   |                              |                              |                                  |   |
| Minneapolis Duct Blaster-Black                                     | Unknown   | Poor  | DC-700/                      | Unknown                      | Good                             | 04/13/09                                    |
| Minneapolis Duct Blaster-Black                                     | Unknown   | Fair  | DC-700/                      | Unknown                      | Good                             | 04/13/09                                    |
| Minneapolis Duct Blaster-Black                                     | Unknown   | Good  | DC-700/                      | 04/13/09                     | Good                             | 04/13/09                                    |
| Minneapolis Duct Blaster-Black                                     | Unknown   | Fair  | DC-700/                      | Unknown                      | Good                             | 04/13/09                                    |
| Minneapolis Duct Blaster-Black                                     | Unknown   | Fair  | DC-3/                        | Unknown                      | Fair                             | 04/13/09                                    |
| Minneapolis Duct Blaster-Black                                     | Unknown   | Fair  | DC-700/                      | Unknown                      | Good                             | 04/13/09                                    |
|  |   |   |                              |                              |                                  |   |
|  |   |   |                              |                              |                                  |   |
|  |   |   |                              |                              |                                  |   |
| How many additional Duct Blasters will you be purchasing for ARRA? |   |   |                              |                              | 2                                |   |

### Instructions

Complete this form for your agency including all equipment you have whether or not you are currently using it in the field.

Complete a separate form for each subcontractor who performs basic weatherization services for your agency. This does not include subcontractors who are CSD service providers.

#### Acquisition Dates -

- If you do not have the acquisition date, please provide an approximate year that you purchased the equipment.

#### CO Analyzers -

- Last Calibration by Whom? - If the equipment was calibrated by an employee in-house using a kit, enter "In-House". If it was sent out to the manufacturer for calibration, enter "Manuf".

- Date Last Sent to Manufacturer - Enter the date that the equipment was last sent to the manufacturer for calibration, repair or any other reason. If you have not sent the equipment to the manufacturer since you acquired it, enter "N/A".

## DOE ARRA Amended Local Plan – Addendum 1

### Instructions

If you need additional funding for intake, outreach and/or client education, you must provide justification for the increased need. If you do not need any additional funding, enter zero under the first question for each expense line item below.

### Additional Intake Justification

Intake is currently limited to 2% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out intake services? (Enter the dollar amount.)

No  
Change

If you are requesting additional funds, describe the differences in strategy and design for delivering intake as compared to what you proportionately spend in a normal year.

### Additional Outreach Justification

Outreach is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out outreach services? (Enter the dollar amount.)

No  
Change

If you are requesting additional funds, describe the differences in strategy and design for delivering outreach as compared to what you proportionately spend in a normal year.

### Additional Client Education Justification

Client Education is currently limited to 5% of your total contract. How much additional funding will you need to support expanded or different approaches for carrying out client education services? (Enter the dollar amount.)

No  
Change

If you are requesting additional funds, describe the differences in strategy and design for delivering client education as compared to what you proportionately spend in a normal year.

## DOE ARRA Amended Local Plan – Addendum 1 Cover Page

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**Due Date** No later than 10 working days after the approval of the Davis-Bacon Plan

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**Email to** Patsy Esposito pesposit@csdca.gov

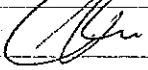
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**Contact for Questions**

|                |   |
|----------------|---|
| Agency Name    | Community Action Agency of Butte County, Inc. |
| Contact Person | Rae Rush                                      |
| Title          | Housing & Community Development Director      |
| Phone Number   | 530.538.7534 Ext. 203                         |
| Email          | rrush@buttecaa.com                            |

**CSD Approval**

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|               |   |
|---------------|---|
| Approved by   |  |
| Approval Date |   |

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